

**The Kentucky Board of Licensure for**  
**Marriage and Family Therapists**  
**September 27, 2012**  
**Minutes**

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on September 27, 2012.

**Board Members Present:**

Mr. Richard Hamon  
Ms. Stephanie Head  
Ms. Sandy Miller, Chair  
Ms. Carolyn Miller-Cooper  
Ms. Jane Prouty

**Board Members Absent**

Dr. Tom Robbins  
Mr. Tony Watkins

**Occupations and Professions:**

Marcia Egbert, Board Administrator

**Office of the Attorney General:**

Angela Evans

**Guests:**

David Clapper, AAMFT  
Janice Wohrle  
Joseph Quaye

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**Call to Order:** Chair Sandra Miller called the meeting to order at 10:14 a.m.

**Minutes:** The Board reviewed minutes from August 23, 2012. Stephanie Head made a motion to accept the minutes as submitted. Jane Prouty seconded the motion. The motion carried unanimously.

**Board Monthly Financial Report:**

The Board Monthly Financial Report for July 1, 2012 through August 31, 2012 was reviewed. Discussion followed to clarify "allotment". Stephanie Head made a motion to accept the Monthly Financial Report. Jane Prouty seconded the motion. The motion passed unanimously.

**Attorney Report**

Attorney Angela Evans stated that she would report about the mediation during the Complaint Committee report.

**Old Business**

Supervisor Updates on Website: The Board discussed the location that they would like to place updates for Supervisors and for Licensees. They would like to post them under "News and Updates" for several months and then move them to "Links". Marcia Egbert will discuss with Wendy Tucker.

Marcia Egbert brought up that the zip code on several of the forms was incorrect. Angela Evans stated that the changes have to be sent to LRC to change the forms in the regulations. It was stated that there were some other things that needed changed on some of the applications. The Board will look at all the forms and make changes to be submitted to LRC at the same time.

Identification of Custodian of Records: The Board would like clarification on whose name is submitted to Library and Archives as the Custodian of Records for the Office of Occupations and Professions. Marcia Egbert stated that the Board Administrators are responsible for their specific boards and that Wendy Tucker will be the Custodian of Records for the Office as a whole. The Board requested that they receive a written statement to the effect that Marcia Egbert is the Custodian of Records for the Marriage and Therapy Board from the Occupations and Professions Office.

### **New Business**

Joseph Quayle addressed the Board in regard to the Cease and Desist letter he received for his Associates license. After hearing the explanation from Mr. Quayle as to the reason he did not obtain the required number of supervision hours in the previous year, the Board instructed him to reapply for licensure and maintain the four hours of supervision required per month and to apply to take the National exam. Upon the successful completion of the exam, he could apply for full licensure. Stephanie Head will write a letter and send it to Ms. Egbert to be sent to Mr. Quayle.

Janice M. Wohrle addressed the Board in regard to the Cease and Desist letter she received for her Associates license. After hearing her explanation, the Board instructed her to reapply and gave her several options on finding guidance to help her pass the exam and to find suitable supervision so that she could maintain the four hours of supervision per month required for licensure. Stephanie Head will write a letter and send it to Ms. Egbert to be sent to Ms. Wohrle.

After review and discussion of the e-mail dated 8/28/2012 from Casey Cloud in regard to background checks, Chair Sandra Miller stated that she would write to Ms. Cloud with the Boards response.

Review of e-mail dated 9/24/2012 from Richard D. Underwood. No action taken. Continued to next meeting.

Several e-mails have been received requesting information on supervision training availability. The Board acknowledged that there are several trainings available via the website where all approved trainings are posted, online trainings provided by the University of Kentucky Family Center and the 5.0 hour refresher course and one hour of Kentucky Law that will be available through Mike Rankin and Dale Bertram in October.

Tracey Werner-Wilson with the UK Family Center has requested a meeting with the Board to discuss the development of a CEU project. It was suggested that she submit something in writing to the Board regarding the online courses, such as course titles,

objectives, outline of content, continuing education hours, bibliographies and evaluations. The Board will review the materials and provide feedback.

Stephanie Head asked that the Committee assignments for the Board be reviewed. Jane Prouty suggested that the complaint committee include a board member that will be here for several years instead of someone that will be leaving soon. Chair Miller said that she will review the committee assignments and report back at the next meeting.

The Board reviewed a “draft” reminder postcard to be sent to current Supervisors detailing the change in procedures in submitting their supervision credentials for Board approved supervisor status. There were a few changes and the Board instructed Marcia Egbert to send the postcards out to current supervisors no later than the middle of October in order for the Supervisors to meet the open window dates for submission of their credentials for supervision between November 1 – December 1 of each year.

Stephanie Head made a motion to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.810(1)(c)&(j) at 12:27 p.m. The motion was seconded by Jane Prouty and motion carried.

Jane Prouty made a motion to come out of closed session at 1:00 p.m. in accordance with KRS 61.810(1)(c)&(j) at 12:27 p.m. The motion was seconded by Stephanie Head and motion carried.

### **Complaints/Other Legal Matters**

- a. 2011-007 - Pending
- b. 2011-08 – Pending
- c. 2012-002 – Pending
- d. 2012-003 – Pending
- e. 2012-006 – Pending

### **Application Review:**

Richard Hamon made a motion to approve all applications, renewals, audits, and CEU Provider Applications as reviewed and recommended by the committee. Stephanie Head seconded the motion and it passed unanimously.

Richard Hamon made a motion to approve the ratification of licenses issued and renewed from 8/24/2012 through 9/26/2012. Stephanie Head seconded the motion. The motion carried unanimously.

### **Status Report:**

Active Licensee's for MFT's – 507  
Active Licensee's for MFTA's – 122  
Total Active Licensee's – 629

### **Associates:**

The following application for Marriage and Family Therapist Associate was approved with provisions: *Sharon E. Bryant*

The following application for Marriage and Family Therapist Associates was deferred: *Jessica L. Davis*

The following application for Marriage and Family Therapist Associates was denied: *Melissa D. Smith*

The following Plans of Supervision for Marriage and Family Therapist Associates were approved: *Fran S. Ellers, Jennifer I. Schinke.*

The following Renewal for Marriage and Family Therapist Associate was approved with provisions: *Mallory Thompson*

The following Renewals for Marriage and Family Therapist Associates were approved: *Donna B. Hall, Monica L. Hurt, Tanganyika S. Jones, Kelly Jeanette Lee, Laura Lancaster, Jon P. O'Keefe, Melissa Reedy-Johnson, Rebekah A. Sidebottom, Micah Thompson, Goldie Williams, Matthew Young*

**LMFT:**

The following application for licensed Marriage and Family Therapist was approved: *Marilyn Kay Gauss*

The following Renewal Audits for Marriage and Family Therapist were approved: *Twila Hartmans, Floyd Hunsaker, Bill L. Jett, Janise Madison-Hill, Miki Watanabe Rodgers, Tracey Werner-Wilson, Christy Wolfram*

The following Renewal Audit for Marriage and Family Therapist was deferred: *Grant W. Goodman, Jennifer Mason, Marian Ceceilia McAdams*

The following Reinstatement for Marriage and Family Therapist was deferred: *Kevin Pangburn*

The following Inactive Status for Marriage and Family Therapist was granted: *Lacey Ryan*

**Applications for CEU Approval for 9-27-2012**

**APPROVED (Previously deferred)**

**Comprehend, Inc. – Goldie Williams – (606) 742-2531**

- Why Try? – 12.0 Hours

**Kentucky Association of Play Therapy – Connie Schenck - (859) 583-6632**

- Play Therapy Theory and Techniques: Working Hand in Hand – 6.0 Hours

**Kentucky Community Crisis Response Board – C.J. Wright – (502) 607-5781**

- Group Crisis Intervention – 14.0
- Individual Crisis Intervention & Peer Support – 13.0 Hours

**RiverValley Behavioral Health – Carol Jackson, RN – (270) 689-6576**

- Reality Therapy – 2.0 Hours
- Reality Therapy Intensive Training – 20.0 Hours

**APPROVED**

**CMI Education Institute – Customer Service - (800) 844-8260. Ext. 8165**

- Ethics: Necessary and Essential Information for Mental Health and Related Healthcare Professionals – 6.0 Hours

**Cross Country Education – Karen Bruce – (615) 331-4422**

- Therapy Boot Camp: Brief Treatment of Couples and Families – 6.0 Hours

**Division of Behavioral Health – Justina Keathley – (859) 622-4968**

- Operation: Headed Home – 7.0 Hours

**Institute for Brain Potential – Harmeet Singh – (650) 387-9252**

- How the Brain Forms New Habits: Why Willpower Is Not Enough – 6.0 Hours

**Lifeskills – Karen Garrity – (270) 901-5000, Ext. 1066**

- Advanced Motivational Interviewing – 18.0 Hours

**DEFERRED**

**Kentucky Association of Sexual Assault Programs – Tana Bentley – (502) 226-2704**

- Understanding the Neurobiology of Trauma – 5.0 Hours
- For Nurses: Mandatory Reporting Update & HIV nPEP Plan of Action Overview – 5.0 Hours
- Etiology of Sexual Offending Behavior, “Crime Switching,” Re-offense Rates and Grooming Behavior: - 5.0 Hours
- What Sex Offenders Can Teach Us About Interviewing – 1.50 Hours
- Creating Cultures of Trauma-Informed Care – 6.0 Hours
- Main Conference (including 12/5 pre-conference workshops) – 16.0 Hours

**RiverValley Behavioral Health – Carol Lindsey – (270) 689-6500, Ext. 6576**

- Faith and Violence – 3.0 Hours

**Western Baptist Hospital Education Department – Cindy Davis – (270) 575-2807**

- 6<sup>th</sup> Annual Addiction and Compulsive Behaviors Symposium – 6.5 Hours

**DENIED – SPEAKER IS NOT LICENSED**

**Family and Children's Place – Don Pitts – (502) 776-4200**

- New Trends in Recovery: An Overview of Current Best Practices in Chemical Dependency Assessment and Treatment – 3.0 Hours

**DENIED – NOT RELEVANT TO MFT PRACTICE**

**Baptist Hospital East – Denise Lashbrook – (502) 897-8833**

- PEAT (Primordial Energy Activation & Transcendance) – 1.50 Hours

The next meeting of the Marriage and Family Therapy Board is scheduled for October 25, 2012 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601.

Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m.

Richard Hamon made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on September 27, 2012. Stephanie Head seconded the motion. The motion carried unanimously.

Stephanie Head moved to adjourn the meeting. Richard Hamon seconded the motion. The motion carried and The Marriage and Family Therapy Board meeting was adjourned by Chair Sandy Miller at 1:00 p.m.

Respectively Submitted:

Marcia Egbert  
Board Administrator